



## **Position: Project Manager**

Since 1985, our mission "PROUD TO BUILD A QUALITY OF LIFE"

Due to our sustained growth, Brigil is looking for highly dynamic people to join our team. Brigil is committed to fostering an inclusive, fair, and accessible workplace, where all employees and customers feel valued, respected, and supported. An environment that respects and reflects the diversity of the communities in which we live and in which all team members have the opportunity to reach their full potential.

We are looking for a Project Manager - Design to join our team.

### **Task description:**

- Support and coach site foremen
- Schedule work and ensure follow-up, respect delivery deadlines
- Check compliance with Health & Safety rules on construction sites and carry out prevention activities
- Check the quality inspections made by the foremen
- Enforce subcontractors'; contracts
- Manage contracts with subcontractors
- Plan the start-up, monitor and control it
- Supervise subcontractors and follow up on requested corrections
- Help and coach Qc / ON project coordinators
- Attend the submission of projects
- Be on-site daily (ensure cleanliness, signs, CSST / WSIB opening, construction notice)
- Follow up on complaints and manage Health & Safety fines
- Approve daily purchase orders and extras
- Give site directives
- Reverse bill advice and management
- Handle complaints and customer service
- Check invoices (unit price and quantity)
- Make repair memos and follow up on the memo board
- Supervise the maintenance of model homes & sales offices
- Follow up on the maintenance of construction trailers
- Analyze documents and plans
- Inspect poor excavation beds
- Supervise subcontractors with the Construction Manager
- Develop and revise timelines 1- Construction 2- Development

### **Required training:**

- Good knowledge of laws and regulations in the field of construction
- Good knowledge of the study of plans, specifications, addenda.

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- Work experience
- Have worked for several years in a field related to project management in the residential construction sector or related.

If you are a motivated, ethical person with excellent professional judgment who seeks to have a direct impact on the success of the company and to grow with it, this position is for you.

## **What Brigil can offer you:**

- A competitive salary.
- Subsidized lunch. Free coffee, drinks and snacks.
- Insurance package.
- Being a part of a dynamic team in a growing business that builds with purpose.
- Free parking at your place of business: 98 Lois St., Gatineau.

Please send your resume and cover letter to our Human Resources at : [rh@brigil.com](mailto:rh@brigil.com)

## **About Brigil**

*Founded in 1985 by Gilles Desjardins, Brigil has greatly contributed to the economic development of the National Capital Region. Brigil has provided homes for an entire generation, and intends to continue building for those to come. Closely linked to the communities it serves, Brigil has donated several million dollars to more than 300 organizations in the National Capital Region. Gilles Desjardins has also been recognized as one of Quebec's greatest patrons of the arts, and was awarded the Meritorious Service Medal of Canada by the Governor General on November 5, 2018. The company currently has some 30 communities in the National Capital Region (12,000 units) and plans to build 33,000 new housing units over the next 15 years. Sustainable development and environmental protection are part of Brigil's DNA, as is the enhancement of heritage and historic buildings. This is why our mission goes beyond that of a builder. We build with purpose.*